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|  |  |  |  |
| Contact name: |  | Contact number: |  |
| Contact email: |  |
| Name of group: |  |
|  |
|  |  |  |  |
| Date of arrival: |  | Date of departure: |  |
| Time of arrival: |  | Time of departure: |  |
|  |
|  |  |  |  |
|  | *Length* |  | *Price per night* | ✓ |
| Moorings required:(select one option only) | ¼ of a mooring | 24 m | (c. 6 cruisers) | £60 |  |
| ½ of a mooring | 48 m | (c. 12 cruisers) | £115 |  |
| ¾ of a mooring | 71 m | (c. 18 cruisers) | £170 |  |
| Whole mooring | 95 m | (c. 24 cruisers) | £220 |  |
| Additional moorings | Contact us for details | PoA |  |
| *NB: The price is for the length of mooring. The number of cruisers is just for reference. If you have smaller boats and can fit more into the space, the price remains the same* |
|  |
| Purpose of visit:(please provide details of any activities you may be running, or any large structures / shelters / equipment you may be using)  |  |
| Other services required:(canoe / kayak hire, camping, events etc.)Please provide as much detail as possible |  |
| 20% of the full amount will be due to secure your booking, with full payment required at least 14 days before arrival. We will send an invoice to the email address provided on receipt of this form. **Failure to pay in advance could result in your booking being cancelled.** |

**Important information:**

The moorings available for pre-booked groups are the central moorings, at the bottom of the grassy hill, known as Mooring 2. These will be allocated beginning at the western end of the moorings (the right hand side if looking from the water), unless otherwise agreed in advance (i.e. if you book ¼ of a mooring, we will reserve the ¼ on the right hand side of the central mooring, as looking from the water).

The moorings will be reserved with “Reserved Moorings” signs at every 3rd mooring post. Please ensure you are moored up within your allocation. Any boats outside the reserved area will be subject to the normal overnight charge of £10.

Water is available at the mooring, as are recycling and rubbish facilities.

Please be courteous and respect other visitors to Salhouse Broad. This includes turning off engines and amplified music between the hours of 20:00 and 08:00, and not blocking pathways.

Barbecues are allowed, but please keep these raised off the ground and well away from boats and flammable materials. Please dispose of them sensibly, after they are fully extinguished.

*Cancellation:*

* If cancelled 15 days or more before the arrival date, 80% of the amount paid will be refunded, minus any deposit.
* For any cancellations made less than 14 days and more than 7 days before the arrival date 50% of the amount paid will be refunded, minus any deposit.
* For any cancellations 7 days or less of the arrival date, no refund will be made.

Please notify us of your intent to cancel by email (theranger@salhousebroad.org.uk) or phone (01603 722775). Refunds can take up to 7 working days to be processed.

*Arrival:*

The named contact, or a nominated representative, should report to the Ranger on duty on arrival.

If your arrival is delayed, please contact the Ranger on duty (07795 145475) as soon as possible to notify them. The reservation will be held up to **3 hours** after your stated arrival time on this form. If no members of the group have arrived in this time and contact has not been made with the Ranger on duty, **your reserved moorings may be opened to others**. In this case you will not be due any refund.